



Privacy Policy

Busbridge Duplicate Bridge Club (BDBC) respects the privacy of our members' personal data.

To meet our obligations under General Data Protection Regulations (GDPR), which are effective from 25th May 2018, BDBC undertakes to:

1. Request the minimum amount of personal data necessary for the efficient operation of the Club, including provision of a partner finding facility. Currently this data is restricted to name, postal and email addresses, telephone numbers and EBU membership.
2. Only store data in the Pianola software package developed specifically for bridge clubs such as ours.
3. Restrict access to Pianola to those Committee members requiring it for the discharge of their responsibilities, plus the IT administrator and scorers – each of whom has appropriate restrictions.
4. Restrict visibility of data to other members to the minimum necessary to operate a partner finding facility.
5. Provide information to members to enable them to manage their own data and communications profile on Pianola.
6. Only share data with English Bridge Union (EBU) and through them with Surrey County Bridge Association (SCBA) although this can be anonymised if wished.
7. Remove data from Pianola when requested to do so by members who no longer wish, or are no longer able, to continue their membership of the Club.
8. Respond within 2 weeks to any member notifying any inaccuracies in data held by us or raising any privacy concerns with any member of the Committee.

**Approved by BDBC Committee
May 2018**